

Minutes
BIGGS UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
November 3, 2021

OPEN SESSION

CALL TO ORDER – President Phillips called the meeting to order at 6:31 p.m.

ROLL CALL - Board members present: Jonna Phillips, Linda Brown, America Navarro, Dennis Slusser and Kathryn Sheppard were present.

PLEDGE OF ALLEGIANCE – President Phillips lead the Pledge of Allegiance.

APPROVAL OF AGENDA

The Board approved the amended agenda with changes. Add name of Roxie Jones to Personnel Action Item 8B effective 11/15/2021 and Add Personnel Action Item 8I – Accept resignation of Roxie Jones as Instructional Aide at Richvale Elementary School effective 11/12/2021. MSCU (Slusser/Sheppard) 5/0

Brown – Aye Sheppard – Aye Phillips – Aye Slusser – Aye Navarro – Aye

APPROVAL OF MINUTES

The Board approved the minutes from the October 6, 2021 Regular Board meeting and October 21, 2021 Special Board meeting as written. MSCU (Navarro/Slusser) 5/0

Brown – Aye Sheppard – Aye Phillips – Aye Slusser – Aye Navarro – Aye

The Board adjourned into Closed Session at 6:33 pm

CLOSED SESSION

1. **Public Employment Appointment of Personnel as listed under “Personnel Action” below; Pursuant to Government Code Section 54957**
2. **Classified, Certificated, Classified Confidential, and Management Personnel Discipline, Dismissal and/or Release; Pursuant to Government Code Section 54957**
3. **Public Employee Performance Evaluation of Classified, Certificated, Classified Confidential, Management and Superintendent; Pursuant to Government Code Section 54957**
4. **Instructions to Board Negotiators, Superintendent and Board Member; Pursuant to Government Code Section 54957.6(a)**
5. **Litigation; Pursuant to Government Code Sections 54956.9**

Closed Session was adjourned at 7:03 pm and reconvened to Open Session.

Staff Present: Doug Kaelin, Superintendent; LaQuita Ulrich, Elementary Principal; Tyler Rutledge, High School Principal and Donna Cyr, Admin. Assist. & HR Director

ANNOUNCEMENT OF ACTIONS TAKEN IN CLOSED SESSION – No action was taken in closed session.

PARENT ASSOCIATIONS REPORTS – Remind everyone that the Richvale Annual Spaghetti Feed is Saturday, November 6th. It will be a drive through only. Tickets for the dinner and raffle are still available.

CLASSIFIED SCHOOL EMPLOYEES ASSOCIATION (CSEA) and BIGGS UNIFIED TEACHERS ASSOCIATION (BUTA) REPORTS -
No report for CSEA or BUTA.

PUBLIC COMMENT: No public comments.

REPORTS:

ELEMENTARY SCHOOL PRINCIPAL'S REPORT:

Principal Ulrich gave the report:

- Discussed assessment pieces in 4th – 8th grade to track progress for intervention.
- Teachers Hollie Byers and Ashley Odekirk had pumpkins dropped off in front of BES so the kids could visit the "pumpkin patch". Students had a blast. Thank you Hollie and Ashley for thinking outside the box.
- Held the Student of the Month Assemblies and included Bully Awareness activity.
- Cody Walsh will be holding a Bully Awareness assembly on Friday, Nov. 5th.
- PAWS parents opened the Student Store. Thank you to Brandi Mower, Ashley Tanner, Chandra Gutierrez and Jonna Phillips.
- Started basketball teams for 5th – 6th girls and 7th – 8th boys.

HIGH SCHOOL PRINCIPAL'S REPORT:

Principal Rutledge gave the report:

- ASB is working on Homecoming dance on Saturday, Basketball and school spirit
- FFA had 24 students go to State Conference on Nov. 10th. 14 Freshmen went to Greenhand in Redding. The Pig Raffle was a success.
- Very proud of the Volleyball team
- JV Football last game is on Friday. If we win on Friday they will be top in their league
- Varsity football should host a playoff game.
- Winter sports are starting soon
- Teachers involved in the Far North Literacy Development Consortium Grant program are loving it.

M/O/T/, FOOD SERVICE and SUPERINTENDENT'S REPORT:

Superintendent Kaelin gave the report:

- The big storm that went through brought some leaking roof issues.
- IT is moving forward on pricing computers, big screen TV's for all classrooms. Also getting pricing on A/C units, etc.
- Ordering a new mat for the wrestling room at the HS.
- Working on the ESSER plan.
 1. Educators Effective Block Grant Plan will be presented at the December meeting.
 2. Substitute Teacher Salary Schedule - will be bringing a new recommendation to the Board at the December meeting.
- Active with SSA – helping and supporting students due to lack of learning. Working on truancy issues

BOARD MEMBER REPORTS: Nothing from the Board

CONSENT AGENDA

The Board approved the Consent Agenda Items A - B. MSCU (Slusser/Navarro) 5/0

Brown – Aye Sheppard – Aye Phillips – Aye Slusser – Aye Navarro – Aye

- A. Approve Inter-district Agreement Request(s) for the 2021-2022 school year
- B. Approve PO / Vendor Report for August 26, 2021 – October 25, 2021

ACTION ITEMS

The Board approved Action Item A. MSCU (Slusser/Navarro) 5/0

Brown – Aye Sheppard – Aye Phillips – Aye Slusser – Aye Navarro – Aye

- A. Set Date of Board of Trustee Annual Organizational Meeting for December 13th or 14th, 2021

The meeting was set for Tuesday, December 14 at 7:00pm for Open Session.

The Board approved Action Item B. MSCU (Sheppard/Brown) 5/0

Brown – Aye Sheppard – Aye Phillips – Aye Slusser – Aye Navarro – Aye

- B. Approve Resolution 2021 – 2022 #03 Resolution Calling for State Officials to Recommend and Not Require the COVID-19 Vaccine for Students and Staff

The Board approved Action Item C. MSCU (Sheppard/Navarro) 5/0

Brown – Aye Sheppard – Aye Phillips – Aye Slusser – Aye Navarro – Aye

- C. Approve COVID-19 Testing Grant

The Board approved Action Item D. MSCU (Navarro/Slusser) 5/0

Brown – Aye Sheppard – Aye Phillips – Aye Slusser – Aye Navarro – Aye

- D. Adopt the Following New or Updated Board Policies (BP), Admin. Regulations (AR) and Exhibits (E):
 BP 0470 – Philosophy, Goals, Objectives and Comprehensive Plans – COVID-19 Mitigation Plan - updated
 BP 3516.5 - Business & Noninstructional Operations – Emergency Schedules - update
 BP 4131 – Personnel – Staff Development - update
 BP 6120 – Instruction – Response to Instruction and Intervention - updated
 BP/AR 6146.1 – Instruction – High School Graduation Requirements - updated
 BP/AR 6164.4 - Instruction – Identification and Evaluation of Individuals for Special Education – added
 BP/AR 6164.41 – Instruction – Children with Disabilities Enrolled by their Parents in Private School - added
 BP/AR 6164.5 – Instruction – Student Success Teams – updated

The Board approved Action Item E. MSCU (Navarro/Sheppard) 5/0

Brown – Aye Sheppard – Aye Phillips – Aye Slusser – Aye Navarro – Aye

- E. Approve MOU with BCOE for COVID-19 Vaccination and Testing Verification

The Board approved Action Item F. MSCU (Sheppard/Brown) 5/0

Brown – Aye Sheppard – Aye Phillips – Aye Slusser – Aye Navarro – Aye

- F. Accept 2021-2022 Ag Career Technical Education Incentive Grant Award of \$18,447

PERSONNEL ACTION

The Board approved Personnel Action Items A – I. MSCU (Brown/Slusser) 5/0

Brown – Aye Sheppard – Aye Phillips – Aye Slusser – Aye Navarro – Aye

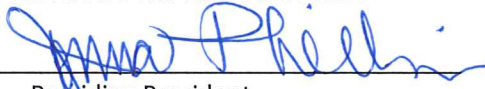
- A. Approve Hiring Rick Villanueva as Varsity Asst. Football coach for the 2021-2022 season
 B. Approve Hiring a HS Secretary effective 11/1/2021 – ***Roxie Jones effective November 15, 2021***
 C. Approve Hiring Allison Seale as a 6 hr. Instructional Aide at Biggs Elementary effective 11/1/2021
 D. Approve Hiring George Guerra as the temporary Van Driver effective October 2021
 E. Approve Hiring Cindi VanQuick as JV Girls Basketball coach for the 2021-2022 season
 F. Approve Hiring Jobelle Lerner as a Substitute Teacher for the 2021/2022 school year
 G. Approve Hiring Darci Roles as JV Girls Basketball walk on coach for the 2021-2022 season
 H. Approve Stipend for COVID-19 coordinating, testing, and administration for Doug Kaelin, Clara Callaway and Donna Cyr
 I. ***Accept Resignation of Roxie Jones as Instructional Aide at Richvale Elementary School effective November 12, 2021***

INFORMATION ITEMS - None

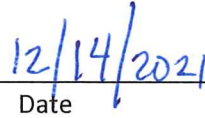
FUTURE ITEMS FOR DISCUSSION - None

ADJOURNMENT – 7:33 p.m.

MINUTES APPROVED AND ADOPTED:



Presiding President



Date

Distribution: Board of Trustees, Superintendent, Elementary School Principal, Financial Officer/Administrative Advisor, BUTA and CSEA Presidents, Student Representative, Student Government Class, Gridley Herald, District Office and Schools for Posting, and Official Record.